



# Meeting Minutes



*The intention of this document is to reflect all relevant topics discussed, any work issued and decisions reached during the course of the meeting. Any questions, comments or concerns regarding the content as documented shall be submitted to OCTO GIS. All meeting minutes are considered DRAFT until voted and approved by the GISSC.*

**Status of Minutes:** FINAL

**Meeting Title:** District of Columbia GIS Steering Committee (GISSC)

**Meeting Date:** Dec 21, 2010

**Meeting Location:** 441 4th Street NW, Washington, DC 20001; Conference Room 1107

**Meeting Attendees:** See Attached Sign-In Sheet

| #  | Speaker           | Topic Discussed  | Action/Conclusion | Representing Party | Due Date |
|----|-------------------|--|-------------------|--------------------|----------|
| 1  |                   | <b>Round of Introductions</b>  |                   |                    |          |
| 2  | Barney Krucoff    | <b>DC GIS News</b>   | Presentation      | OCTO               |          |
| 3  |                   | Established Quorum – DC Agencies Present: DCRA, FEMS, OP, OTR, DPW, OCTO, DDOE, DDOT, OZ   |                   |                    |          |
| 4  |                   | Executive Committee – Explanation of duties  |                   |                    |          |
| 5  |                   | CTO Bryan Sivak will not be continuing with OCTO after 12/31/2010. A new CTO is not yet known. Thank you to Bryan Sivak, who has shown great support for the DC GIS.   |                   |                    |          |
| 6  |                   | ArcGIS Server Upgrade – ArcGIS Server at OCTO will be upgraded over the holiday weekend to correct for a reverse-proxy issue.  |                   |                    |          |
| 7  |                   | IDIQ Contract Activity <ul style="list-style-type: none"> <li>DC GIS Business Plan – In progress</li> <li>DC Boundary Survey – In progress</li> </ul>  |                   |                    |          |
| 8  | Timothy Abdella   | What is the boundary survey?   | Question/Concern  | JMT                |          |
| 9  | Lindsley Williams | Are the boundary stones in a linear fashion?   | Question/Concern  | Holland            |          |
| 10 | Barney Krucoff    | There are errors in the DC boundary that may or may not cross into Maryland and other properties. This project is to survey the boundary stones and correct errors to develop a new DC Boundary Polygon. The boundary stones are not exactly linear. | Response          | OCTO               |          |
| 11 | Roger Barlow      | USGS hopes that DC government will forward the new survey data to Census Bureau since they are the official record keepers of Federal data boundaries.   | Question/Concern  | USGS               |          |
| 12 | Barney Krucoff    | IDIQ Contract Activity (con't) <ul style="list-style-type: none"> <li>Arc2Earth – In progress.</li> </ul>  |                   |                    |          |



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| 13 |                   | <ul style="list-style-type: none"> <li>Broadband Mapping – Ongoing Federal Grant</li> </ul> ESRI Business Analyst Subscription – This came with the enterprise license agreement with ESRI. Allows for five concurrent logins to run online business reports. |                   |                    |          |
| 14 | Mario Field       | DC has access to a lot of business data and mapping. However there is an issue with delivery of the reports. All reports are delivered to me directly. If you run a report, I will need to forward it to you.   | Question/Concern  | OCTO               |          |
| 15 | Mario Field       | <b>Data Report</b>  | Presentation      | OCTO               |          |
| 16 |                   | Note: See the slide presentation on the DC GIS Steering Committee section of the <a href="http://dcgis.dc.gov">http://dcgis.dc.gov</a> website for full data update list.   |                   |                    |          |
| 17 | Julia Evans       | Does the DPW trash data listed include street sweeping routes?  | Question Concern  | DDOE               |          |
| 18 | David Koehler     | No, we have not delivered this data to OCTO yet. But yes, we will be sharing the data once complete. Signs along street sweeping routes are currently being changed. It will be a few months to complete this.  | Response          | DPW                |          |
| 19 | Mario Field       | Next major data update to the DC GIS will be New Year's Eve weekend.  |                   | OCTO               |          |
| 20 |                   | New Zoning data and map are scheduled to launch January 5 <sup>th</sup>   |                   |                    |          |
| 21 | Christopher David | Old zoning data will no longer be updated after January 5 <sup>th</sup> . Agencies should migrate their applications to hit the new zoning map and data.  | Question/Concern  | OZ                 |          |
| 22 | Mario Field       | Currently mapping DPR parks using the Vector Property Map reservations layer. The new DPR parks data will be a derivative of VPM.   |                   | OCTO               |          |
| 23 | Charlie Richman   | Are these legal parks or areas that are green?  | Question/Concern  | OP                 |          |
| 24 | Julia Evans       | Does this include triangle parks?   | Question/Concern  | DDOE               |          |
| 25 | Barney Krucoff    | Part of the project process is going on in conjunction with the National Park Service.  | Question/Concern  | OCTO               |          |
| 26 | Mario Field       | These are park boundaries as defined and researched as part of the vector property map effort. Boundaries updated only for larger parks not triangle  | Response          | OCTO               |          |
| 27 |                   | 2010 Orthophoto Publication – It will be served as a map service available on <a href="http://dcgis.dc.gov">http://dcgis.dc.gov</a> . We are still finalizing the compressed MrSID file. It is only available in Maryland Stateplane projection.              |                   |                    |          |
| 28 | Charlie Richman   | Serving it as a map service is great; however, can we suspend the decision to exclude it from ArcSDE until after reviewing the final compressed MrSID? As it stands, there are quality issues present in the map service                                      | Question/Concern  | OP                 |          |
| 29 | Minuah Wang       | Why not use the imagery service/server as opposed to the map service?   | Question/Concern  | DDOT               |          |
| 30 | Barney Krucoff    | The reason we're moving to map services is to get imagery out of SDE  | Response          | OCTO               |          |
| 31 | Mario Field       | We will look into the image service option.   | Response          | OCTO               |          |
| 32 | Zhen Lo           | We are hesitant to do the imagery service because it's a different infrastructure and is yet a newer technology. We prefer to use open sources; map services will work for a greater audience.  | Response          | OCTO               |          |
| 33 | Mario Field       | The ortho naming convention for map services:   |                   | OCTO               |          |



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|    |                       | <ul style="list-style-type: none"> <li>Will continue with "ortho&lt;year&gt;"</li> <li>Will also have "latest high resolution imagery"</li> <li>Will also have "latest imagery"</li> </ul> <p>Currently all three point to the Ortho 2010 imagery, but as we move forward into 2011 we will have newer imagery that is not considered high resolution.</p>                  |                   |                    |            |
| 34 | Lindsley Williams     | Can OCTO create a table of imagery from year's past along with attributes such as resolution? It would be good to see what DC has.  | Question/Concern  | Holland            |            |
| 35 | Mario Field           | Yes   | Response          | OCTO               | Next GISSC |
| 36 | Roger Barlow          | The USGS and Federal government would like to thank DC government for partnering and sharing this new orthophotography with us. It's passed our QC and we will be using the raw imagery tiles.  | Question/Concern  | USGS               |            |
| 37 | Mario Field           | Planimetric Data – OCTO has finished the preliminary review of southwest DC. We hope to complete QC and publish the data by March 2011.   |                   |                    |            |
| 38 | Markos Yeterawork     | <b>DDOT Spatial Database Engine Upgrade to 9.3.1</b>  | Presentation      | DDOT               |            |
| 39 |                       | DDOT would like to upgrade the current SDE to 9.3.1 by the end of January 2011. Specifically, the week of January 24 <sup>th</sup> . The driving force for this upgrade is DDOT's Cityworks program.  |                   |                    |            |
| 40 |                       | All desktop clients are using ArcGIS 9.3.1  |                   |                    |            |
| 41 |                       | The Maintenance tool will also be upgraded.   |                   |                    |            |
| 42 | Timothy Abdella       | Will there be data schema changes?  | Question/Concern  | JMT                |            |
| 43 | Markos Yeterawork     | No, there will be no extensive schema changes. A few changes will include updating fields to "blob" types.  | Response          | DDOT               |            |
| 44 | Barney Krucoff        | The DDOT upgrade will affect users that use the older CitrixGIS 9.2 system. Users should migrate to the new CitrixGIS 9.3.1. Visit <a href="http://dcgis.in.dc.gov">http://dcgis.in.dc.gov</a> for more information.  | Question/Concern  | OCTO               |            |
| 45 | Alexander Salvatierra | <b>Training Report</b>  | Presentation      | OCTO               |            |
| 46 |                       | October classes did not take place due to facility upgrades at WDA  |                   |                    |            |
| 47 |                       | November classes went well with good attendance.  |                   |                    |            |
| 48 |                       | Registration for GIS classes at WDA has now changed. Employees should register through the PeopleSoft system under "Learning and Development."  |                   |                    |            |
| 49 |                       | GIS Advanced Training – As part of the enterprise license agreement, DC gov has 40 credits of advanced GIS training to share. Employees are asked to submit their training requests to the GISSC Training Subcommittee. The online application is available at <a href="http://dcgis.in.dc.gov">http://dcgis.in.dc.gov</a> under the "Enroll in DC GIS Training" > Advanced |                   |                    |            |
| 50 |                       | Advanced Training applications are due by January 15 <sup>th</sup> , 2011. Awarded training requests will be announced by January 30 <sup>th</sup> , 2011.  |                   |                    |            |



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|----|-----------------------|--|-------------------|--------------------|------------|
| 51 |                       | GISSC Training Subcommittee volunteers – Eva Stern at DC GIS will serve on the subcommittee as chair.<br>Call for subcommittee volunteers – 2 persons from different agencies required. <ul style="list-style-type: none"> <li>• John Codd (OTR)</li> <li>• Julia Evans (DDOE)</li> </ul>                                |                   |                    |            |
| 52 | Timothy Abdella       | How far do virtual campus dollars or credits go when compared to in-class instruction?   | Question/Concern  | JMT                |            |
| 53 | Alexander Salvatierra | Virtual Campus uses dollars; there is a conversion where 1 credit = X-number of dollars. However I am not sure of this conversion. Eva Stern is working directly with ESRI to coordinate DC training needs. She will follow up with this question.   | Response          | OCTO               | Next GISSC |
| 54 | Barney Krucoff        | <b>Election of New GISSC Executive Committee</b>   | Presentation      | OCTO               |            |
| 55 |                       | Nominees <ul style="list-style-type: none"> <li>• Colon, Jose from DDOT</li> <li>• Evans, Julia from DDOE</li> <li>• Gilmore, Matthew from DCRA</li> <li>• Koehler, David from DPW</li> <li>• Richman, Charlie from OP</li> </ul>  |                   |                    |            |
| 56 |                       | Each was asked to briefly introduce themselves prior to the vote.  |                   |                    |            |
| 57 |                       | Ballots – each voting member DC agency was given a ballot to cast two of the five nominees. Agencies with multiple representatives present were instructed to caucus together and submit a vote as one.  |                   |                    |            |
| 58 |                       | Tabulated by Zhen Lo, DC GIS and confirmed by Alexander Salvatierra, DC GIS.   |                   |                    |            |
| 59 |                       | Newly Elected GISSC Executive Committee for 2011: <ul style="list-style-type: none"> <li>• Jose Colon of DDOT</li> <li>• Charlie Richman of OP</li> </ul>  |                   |                    |            |
| 60 | Barney Krucoff        | <b>GISSC Approved and Budgeted Long Term Projects</b>  | Presentation      | OCTO               |            |
| 61 |                       | Participating DC agencies were invited to attend the first annual GISSC Budget Review Meeting held on November 9 <sup>th</sup> , 2010. At this meeting, member agencies were asked to weigh in on proposed projects and allocated budgets to accomplish. DC agencies voted on final priority and budget of each project. |                   |                    |            |
| 62 |                       | Presented approved long term projects to all and described each.   |                   |                    |            |
| 63 |                       | Allocated budgets were not disclosed at this public meeting since present vendors may bid on an approved project.  |                   |                    |            |
| 64 |                       | These will be a cooperative effort amongst DC agencies.  |                   |                    |            |
| 65 |                       | Also reviewed considered projects that did not make the budget cut off.  |                   |                    |            |
| 66 |                       | The approved projects and budgets are subject to change pending the new administration.  |                   |                    |            |
| 67 |                       |  |                   |                    |            |



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| 68 | Alexander Salvatierra | <b>New CitrixGIS 9.3.1 Launch</b>   | Presentation      | OCTO               |          |
| 69 |                       | Recently presented CitrixGIS to the DC CIO council to make them aware of this deployment.   |                   |                    |          |
| 70 |                       | Online access to GIS desktop applications including ArcGIS 9.3.1 and SketchUp professional; available to DC employees and contractors.                    |                   |                    |          |
| 71 |                       | Requires a dc.gov user account domain registered to the CitrixGIS usergroup on the dc.gov forest.   |                   |                    |          |
| 72 |                       | Also requires the installation of a plugin.   |                   |                    |          |
| 73 |                       | Uses DC government single-sign-on   |                   |                    |          |
| 74 |                       | IT ServUs supported agencies can call to request access and installation of plugin.   |                   |                    |          |
| 75 |                       | Non-supported agencies will need to contact their respective agency helpdesk for assistance. DC GIS can help facilitate.                                  |                   |                    |          |
| 76 |                       | More information about CitrixGIS is available on <a href="http://dcgis.in.dc.gov">http://dcgis.in.dc.gov</a>  |                   |                    |          |
| 77 | Barney Krucoff        | <b>Call to approve meeting minutes from previous quarterly meeting held in September 2010.</b> <ul style="list-style-type: none"><li>• Approved</li></ul> |                   | OCTO               |          |
| 78 |                       | <b>Meeting Adjourned</b>  | Dismissal         |                    |          |



**DC GIS STEERING COMMITTEE MEETING  
SIGN IN SHEET**  
December 21, 2010

| LAST NAME | FIRST NAME  | AGENCY         | WORK PHONE | CELL PHONE | FAX NUMBER | E-MAIL ADDRESS | CHECK IN |
|-----------|-------------|----------------|------------|------------|------------|----------------|----------|
| Abdella   | Tim         | JMT Technology |            |            |            |                | ✓        |
| Amerault  | Jim         | DDOT           |            |            |            |                |          |
| Barlow    | Roger       | USGS           |            |            |            |                | RUB      |
| Bennett   | Sean        | New Light Tech |            |            |            |                | SB       |
| Berry     | Rasheed     | OCTO           |            |            |            |                | KB       |
| Buckley   | Tom         | CASEYTREES     |            |            |            |                |          |
| Butler    | Jeffrey     | DOH            |            |            |            |                |          |
| Cappello  | Stephen     | OCFO           |            |            |            |                |          |
| Clegg     | Opa         | DOH            |            |            |            |                |          |
| Codd      | John        | OCFO           |            |            |            |                | je       |
| Colon     | Jose        | DDOT           |            |            |            |                | je       |
| Crossett  | Matt        | OCTO           |            |            |            |                |          |
| David     | Christopher | OZ             |            |            |            |                | CD       |
| Dobbins   | Cheryl      | FLCF           |            |            |            |                |          |
| Fei       | Chuanyun    | OCTO           |            |            |            |                |          |
| Field     | Mario       | OCTO           |            |            |            |                | MF       |
| Goldberg  | Ethan       | OUC            |            |            |            |                |          |
| Goldsmith | Doug        | KCI            |            |            |            |                |          |
| Grady     | Richard     | Applied        |            |            |            |                |          |
| Horne     | Robert      | OCTO           |            |            |            |                |          |
| Howard    | David       | EOM            |            |            |            |                |          |
| Isenstein | Neal        | DCRA           |            |            |            |                | 760      |
| Jackson   | Bev-Freda   | CFSA           |            |            |            |                |          |
| Koehler   | David       | DPW            |            |            |            |                |          |
| Krucoff   | Barney      | OCTO           |            |            |            |                |          |
| Legerwood | Roger       | OCTO           |            |            |            |                | BK       |
| Leonard   | Edward      | DPR            |            |            |            |                |          |
| Liang     | Tianpu      | OCTO           |            |            |            |                |          |
| Mack      | Jennifer    | OCTO           |            |            |            |                |          |
| Olle      | Peter       | OCTO           |            |            |            |                |          |
| Payne     | Larah       | DOH            |            |            |            |                |          |
| Puzzo     | Anthony     | ESRI           |            |            |            |                |          |

7:10 PM

# DC GIS STEERING COMMITTEE MEETING

## SIGN IN SHEET

December 21, 2010

| LAST NAME     | FIRST NAME    | AGENCY       | WORK PHONE | CELL PHONE | FAX NUMBER | E-MAIL ADDRESS | CHECK IN                            |
|---------------|---------------|--------------|------------|------------|------------|----------------|-------------------------------------|
| Richman       | Charlie       | OP           |            |            |            |                | <i>CR</i>                           |
| Salvatierra   | Alexander     | OCTO         |            |            |            |                | <i>Ad.</i>                          |
| Schriever     | Daniel        | AMorton      |            |            |            |                |                                     |
| Semwanga      | Peninah       | FEMS         |            |            |            |                | <i>PS</i>                           |
| Shillenn      | Michael       | KCI          |            |            |            |                |                                     |
| Shimp         | Mary          | OCTO         |            |            |            |                |                                     |
| Shuskey       | Chad          | WDCEP        |            |            |            |                | <i>CS</i>                           |
| Siaway        | George        | DOH          |            |            |            |                |                                     |
| Sinclair      | Jeter         | AJP          |            |            |            |                |                                     |
| Starr         | Eddie         | Pictometry   |            |            |            |                | <i>ES.</i>                          |
| Stern         | Eva           | OCTO         |            |            |            |                |                                     |
| Stidham       | Tammy         | NPS          |            |            |            |                |                                     |
| Strigel       | David         | OCTO         |            |            |            |                |                                     |
| Tariq         | Mohammad      | Peak Tech    |            |            |            |                |                                     |
| Tatian        | Peter         | UI           |            |            |            |                |                                     |
| Tesfaye       | Yoseph        | DMH          |            |            |            |                |                                     |
| Tsuei         | Young         | OCTO         |            |            |            |                | <input checked="" type="checkbox"/> |
| Vargas        | Alicia        | DOH          |            |            |            |                |                                     |
| Viteri        | Gus           | DCRA         |            |            |            |                |                                     |
| Walton        | Ken           | NCPC         |            |            |            |                |                                     |
| Wang          | Minhua        | DDOT         |            |            |            |                | <input checked="" type="checkbox"/> |
| Warner        | Louise        | HSEMA        |            |            |            |                |                                     |
| Wasiutynski   | John          | DDOE         |            |            |            |                |                                     |
| Weissenberger | Henry         | Spatial      |            |            |            |                | <i>HW</i>                           |
| Williams      | Lindsley      | Holland      |            |            |            |                | <i>LS</i>                           |
| Wilson        | Zach          | Entrepreneur |            |            |            |                |                                     |
| Woody         | Derrick       | EOM          |            |            |            |                |                                     |
| Yeterawork    | Markos        | DDOT         |            |            |            |                | <i>my</i>                           |
| <i>Wilson</i> | <i>Nirida</i> | <i>CTSA</i>  |            |            |            |                | <i>HW</i>                           |
| <i>EVANS</i>  | <i>JYLIA</i>  | <i>DDOE</i>  |            |            |            |                | <i>HW</i>                           |